

How to access e-learning programmes on e-learning for Healthcare (e-LfH) via OpenAthens

This leaflet explains how you can create an e-learning for Healthcare (e-LfH) account and link it to your OpenAthens account to access the Healthy Child e-learning on e-LfH.

You will need to have an NHS OpenAthens account. If you do not have an NHS OpenAthens account, please go to: <http://www.library.sath.nhs.uk/services/athens/> and follow the links.

1. Go to <https://portal.e-lfh.org.uk/>. Click “Sign On with OpenAthens”.

The screenshot shows the e-LfH portal login page. The header includes the e-LfH logo, a search bar, and the NHS Health Education England logo. The main content area is divided into several sections. On the left, there is a login form with fields for Username and Password (marked as case sensitive), a 'Remember me?' checkbox, and a 'Log in' button. Below the login form is a link for 'Forgotten username or password?'. In the center, there is an OpenAthens logo and a text box explaining that an OpenAthens account allows access to quality information online. A 'Sign On with OpenAthens' button is highlighted with a red box. To the right, there is a section titled 'Contributing to the revolution in healthcare training in the UK' with a 'Register' button. Below the login form, there is a section titled 'An award winning programme' with a photo of a woman using a tablet and a 'Browse our catalogue' button. To the right of this is a 'System requirements' section with a 'Check my device' button.

2. Click “NHS England”.

The screenshot shows the OpenAthens provider selection page. The header includes the e-LfH logo and the NHS Health Education England logo. Below the header, there is a dark grey bar with the OpenAthens logo and the text 'OpenAthens provider'. The main content area is a white box with the text 'Log in with your OpenAthens provider' and 'Please select a provider to log in.'. Below this text are two buttons: 'NHS England' and 'NHS Scotland'. The 'NHS England' button is highlighted with a red box.

3. Enter your OpenAthens username and password. Click **“Sign in”**.

NHS

Sign in with an OpenAthens account.

Username
nhsphtraining001

Password
.....

Sign in

By using this site you agree to us setting cookies. Please see our [privacy and cookie information](#).

4. Click **“Proceed to next step”**.

e-LfH Health Education England **NHS**

Linking your e-LfH account

Do you already have an eLfH account?

We can link your OpenAthens account to an existing e-LfH account in order to maintain a single learning record on the Hub.

Username
Password

Find your account

I don't have an e-LfH account.

Proceed to next step

[Forgotten username or password.](#) [I have other concerns and want to contact support](#)

5. Enter your surname and email address. Click **“Create account”**.

e-LfH NHS Health Education England

Linking your e-LfH account

Create an account

In order to record your learning activity on the Hub, we need to create an account. This account will be automatically linked to your OpenAthens account so you can continue to use your OpenAthens sign on credentials.

Please enter your last name

Please supply a valid email address

Please type your email address again to verify

Create account

e-LfH is a Health Education England Programme in partnership with the NHS and Professional Bodies

Terms and conditions | Accessibility | Contact us | Version. © e-Learning for Healthcare 2018

6. Click **“I accept these Terms and Conditions”**.

e-LfH Live Chat Search the e-learning NHS Health Education England

Welcome oa-First-Name | Log Out

Login Wizard

Please complete the following steps to ensure the initial set up of your account is fully complete.

Terms & Conditions and Privacy Notice for e-lfh.org.uk

The e-LfH Hub terms and conditions have been updated. **You are required to accept these new Terms and Conditions before you are able to continue to use the Hub.**

Please read the Terms and Conditions below and click the 'I accept these Terms and Conditions' button.

I accept these Terms and Conditions

The text here forms part of the terms and conditions of use that every e-Learning for Healthcare (e-LfH) user must accept before getting access to the e-LfH Hub. e-LfH has also made this text publicly available on the e-LfH web site in the interests of transparency and updated based on the GDPR EU article29 Working Party which comes into force on 25th May 2018. The text can be [downloaded in pdf format](#) if required. As e-LfH is part of Health Education England (HEE), you can view the [updated HEE privacy notice here](#).

If you have any queries about any aspect of these terms and conditions, please contact enquiries@e-lfh.org.uk.

Using e-lfh.org.uk

e-lfh.org.uk is a collection of online resources provided as part of the Health Education England e-Learning for Healthcare programme and is maintained for your personal

7. Enter your job title and click “Search”.

The screenshot shows the 'Login Wizard' interface. At the top, there's a navigation bar with 'e-LH', 'Live Chat', a search bar, and the NHS logo. Below the navigation bar, a welcome message is displayed. The main content area is titled 'Login Wizard' and contains a message: 'Please complete the following steps to ensure the initial set up of your account is fully complete.' The 'Job Role' section is highlighted with a red box. It contains a 'This Role' sub-section with a 'Job Role (Staff Group)' dropdown menu. The dropdown menu is open, showing 'Clinical Librarian|' and a 'Search' button. Other fields include 'Grade' (Select Grade...), 'Primary Specialty' (Select Specialty...), 'Place Of Work' (Unknown location (Unknown)), 'Start Date' (23 Nov 2018), 'End Date', and 'Additional Responsibilities' (Caldicott Guardian, Information Governance Professional, Information Security and Risk Professional).

8. The search should come up with options for you to choose from. If you get an error message, try again using just one word from your job title. Select the option that matches your job most closely.

The screenshot shows the 'Login Wizard' interface. The 'Job Role' section is highlighted with a red box. It contains a 'This Role' sub-section with a 'Job Role (Staff Group)' dropdown menu. The dropdown menu is open, showing 'Librarian', 'Librarian (Administrative and Clerical)', and 'Librarian (Community)'. A 'Search' button is also visible. Other fields include 'Grade', 'Primary Specialty', 'Place Of Work', 'Start Date', 'End Date', and 'Additional Responsibilities'.

9. Select your pay band.

Please complete the following steps to ensure the initial set up of your account is fully complete.

Job Role

This Role

Job Role (Staff Group)
Librarian (Administrative and Clerical) Search

Grade
Select Grade...
Band 1
Band 2
Band 3
Band 4
Band 5
Band 6
Band 7
Band 8a
Band 8b
Band 8c
Band 8d
Band 9
Band 10
Student
Not applicable

Primary Specialty
Select Specialty... ▼

Additional Responsibilities

- Caldicott Guardian
- Information Governance Professional
- Information Security and Risk Professional
- SIRO

Save Changes Existing Details Correct

If you require assistance, please use the [support site](#).

10. Select your specialty.

Please complete the following steps to ensure the initial set up of your account is fully complete.

Job Role

This Role

Job Role (Staff Group)
Librarian (Administrative and Clerical)

Grade
Band 6 ▼

Place Of Work
Unknown location (Unknown)

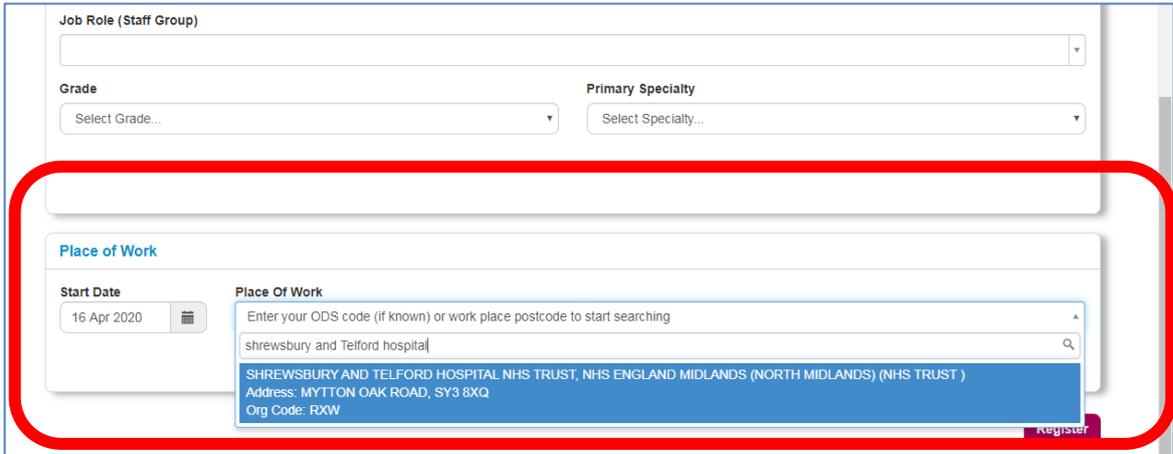
Start Date
23 Nov 2018 📅

End Date
📅

Select Specialty...
Not Applicable
Foundation
Emergency Medicine
Acute Internal Medicine
Adult Mental Illness
Anaesthetics
Audiological Medicine
Blood Transfusion
Cardiology
Cardiothoracic Surgery
Chemical Pathology
Clinical Cytogenetics And Molecular Genetics
Clinical Genetics
Clinical Haematology
Clinical Immunology & Allergy
Clinical Neuro-Physiology
Clinical Oncology (Previously Radiotherapy)
Clinical Pharmacology
Clinical Physiology
Community Health Services Dental
Community Medicine
Community Sexual And Reproductive Health
Continuing Healthcare
Critical Care Medicine
Dental Medicine Specialties
Dermatology
Endocrinology
Endodontics
ENT

If you require assistance, please use the [support site](#).

11. Start entering your postcode in the **“Place of Work”** field to start searching for your place of work. If you work in a non-NHS building, it may not show up. Select the location closest to your work base.

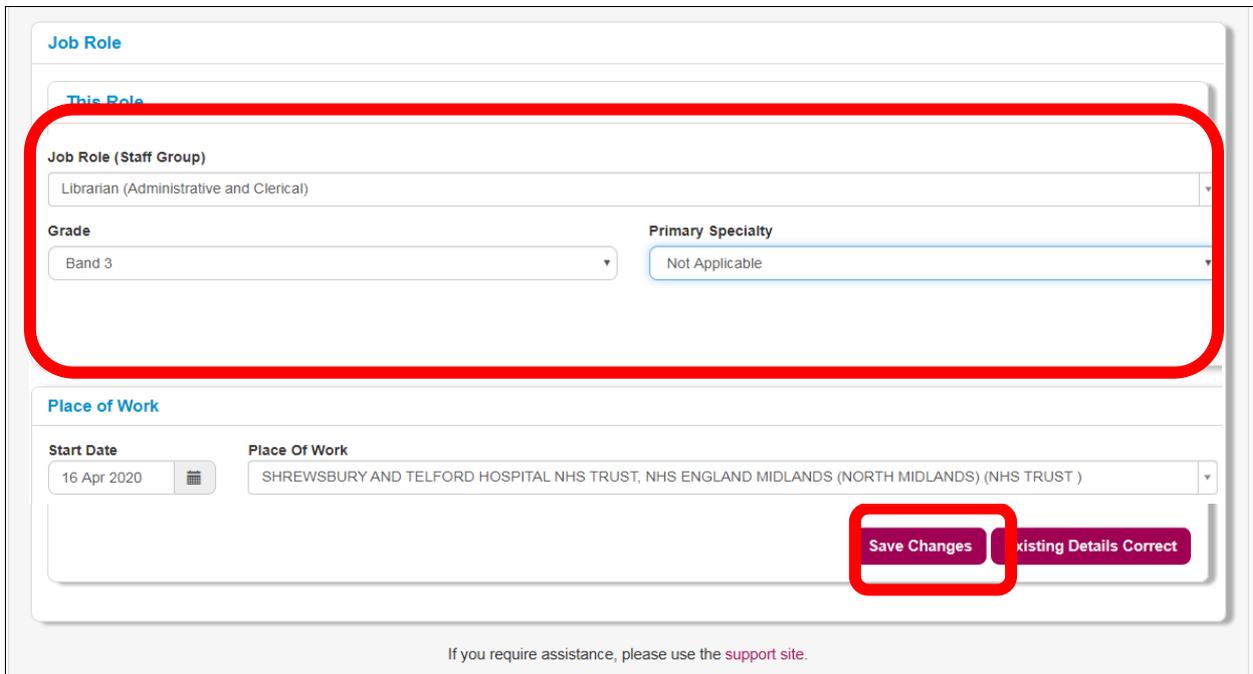


The screenshot shows a registration form with the following fields:

- Job Role (Staff Group)**: A dropdown menu.
- Grade**: A dropdown menu with the text "Select Grade..."
- Primary Specialty**: A dropdown menu with the text "Select Specialty..."
- Place of Work**: A section containing:
 - Start Date**: A date field set to "16 Apr 2020" with a calendar icon.
 - Place Of Work**: A search input field with the text "Enter your ODS code (if known) or work place postcode to start searching". Below it, a dropdown menu is open, showing a search result for "shrewsbury and Telford hospital" with details: "SHREWSBURY AND TELFORD HOSPITAL NHS TRUST, NHS ENGLAND MIDLANDS (NORTH MIDLANDS) (NHS TRUST)", "Address: MYTTON OAK ROAD, SY3 8XQ", and "Org Code: RXW".

A red rounded rectangle highlights the "Place of Work" search dropdown menu.

12. You should now have the job role, grade, primary specialty, and place of work fields all filled out. Click **“Save Changes”**.



The screenshot shows the registration form with the following fields filled out:

- Job Role (Staff Group)**: Librarian (Administrative and Clerical)
- Grade**: Band 3
- Primary Specialty**: Not Applicable
- Place of Work**:
 - Start Date**: 16 Apr 2020
 - Place Of Work**: SHREWSBURY AND TELFORD HOSPITAL NHS TRUST, NHS ENGLAND MIDLANDS (NORTH MIDLANDS) (NHS TRUST)

At the bottom right, there are two buttons: **Save Changes** and **Existing Details Correct**. The **Save Changes** button is highlighted with a red rounded rectangle.

If you require assistance, please use the [support site](#).

13. You now have an e-IfH username. Make sure to make a note of it. Select “England” from the list of countries.

Login Wizard 1 2 3 4

Please complete the following steps to ensure the initial set up of your account is fully complete.

Personal Details

Username
TRAIN9527

Training

Last Name
Training

Preferred Name
Preferred name

Country
England

Region
Please Select...

Primary Email Address

14. Select your region from the list of regions. Click “Save Changes”.

Training

Last Name
Training

Preferred Name
Preferred name

Country
England

Region
Please Select...
East of England
East Midlands
London
North East
North West
South East
South West
West Midlands
Yorkshire and the Humber

st.v.uk

Save Changes Existing Details Correct

If you require assistance, please use the [support site](#).

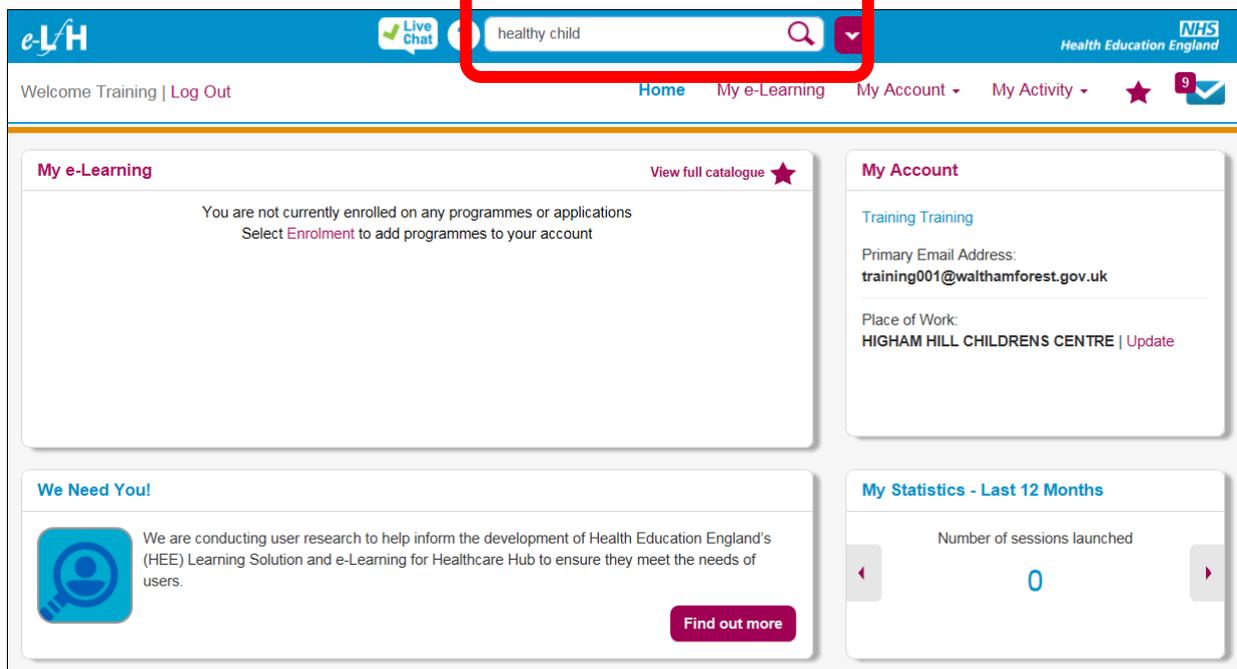
15. The system now gives you an option to check your device to make sure it is set up correctly for e-learning. For the purposes of this procedure, I am skipping this step. Click **“Complete Registration”**.

The screenshot shows the e-LfH Login Wizard interface. At the top, there is a navigation bar with the e-LfH logo, a Live Chat icon, a search bar, and the NHS Health Education England logo. Below the navigation bar, the user is greeted with "Welcome oa~First-Name | Log Out". The main content area is titled "Login Wizard" and contains a "Technical Check" section. This section includes a wrench and hammer icon, a message: "To ensure your device is correctly set up to display and record your e-learning activity, please check your device using our technical checker.", and a "Check my device" button. A "Complete Registration" button is located at the bottom right of the technical check area and is highlighted with a red rectangular box. The footer contains the text "e-LfH is a Health Education England Programme in partnership with the NHS and Professional Bodies" and "© e-Learning for Healthcare 2018".

16. You can now see your e-learning portal.

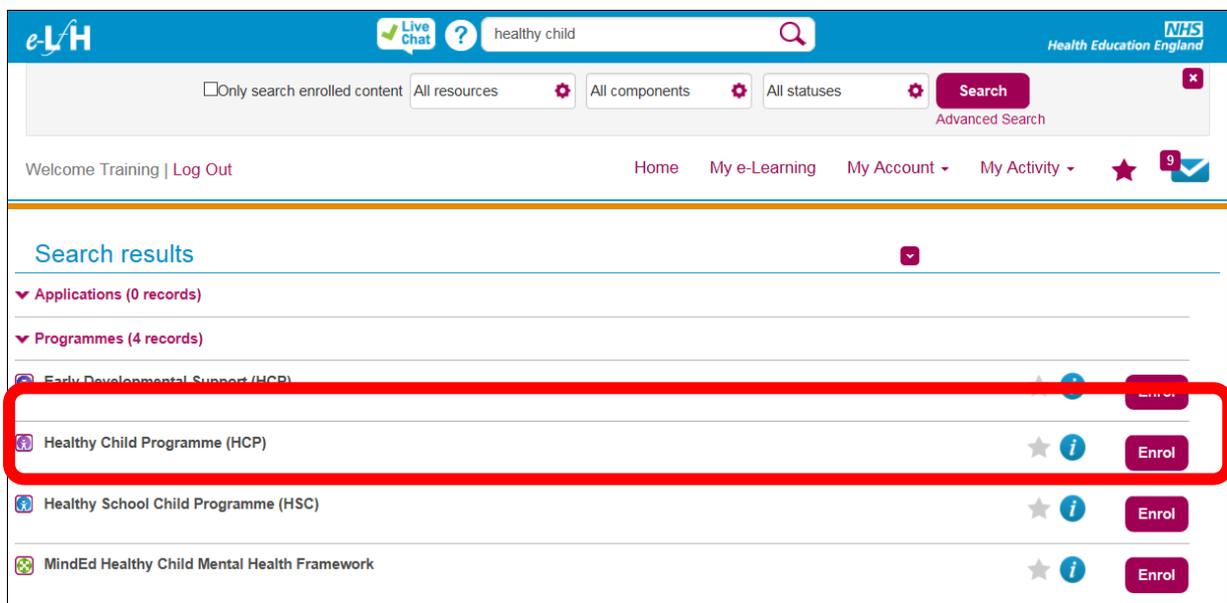
The screenshot displays the e-LfH e-learning portal dashboard. The top navigation bar includes the e-LfH logo, a Live Chat icon, a search bar, and the NHS Health Education England logo. Below the navigation bar, the user is greeted with "Welcome Training | Log Out" and a set of navigation links: "Home", "My e-Learning", "My Account", "My Activity", a star icon, and a notification icon with the number "9". The dashboard is divided into several sections: "My e-Learning" (with a "View full catalogue" link and a message: "You are not currently enrolled on any programmes or applications. Select Enrolment to add programmes to your account"), "My Account" (showing "Training Training" and "Primary Email Address: training001@walthamforest.gov.uk"), "We Need You!" (with a message about user research and a "Find out more" button), "My Statistics - Last 12 Months" (showing "Number of sessions launched" as 0), "Recent Activity" (with a message: "Your account has no Recent Activity"), and "Notifications" (with a link to "e-LfH and General Data Protection Regulations (GDPR)").

17. To find an e-learning programme, enter some search terms in the search box at the top. In this example, I have searched for “healthy child” because I want to complete the Healthy Child e-learning. **Click the magnifying glass.**



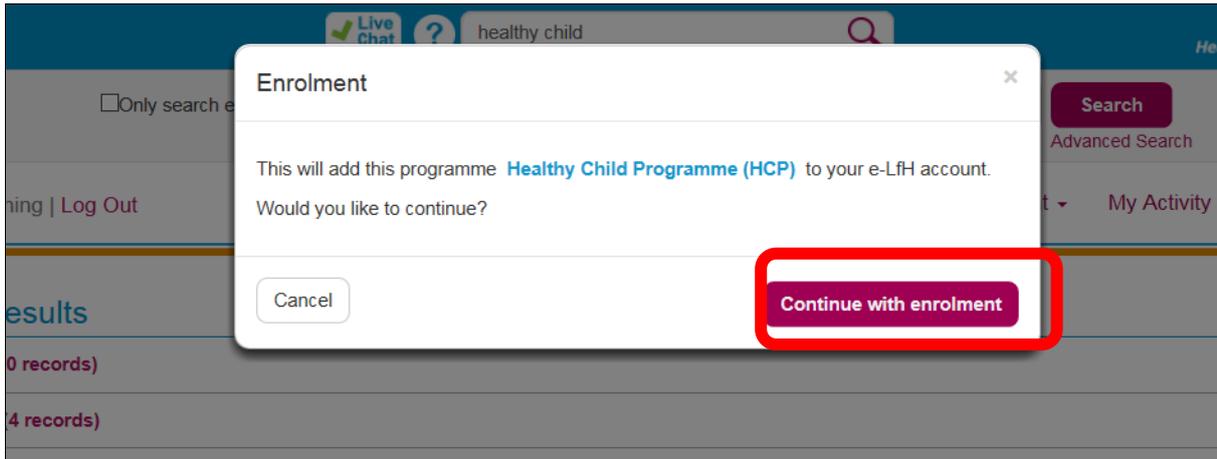
The screenshot shows the e-Learning Home page. At the top, there is a search bar containing the text "healthy child" and a magnifying glass icon. The search bar is highlighted with a red rectangle. Below the search bar, there are navigation links: "Home", "My e-Learning", "My Account", and "My Activity". The main content area is divided into several sections: "My e-Learning" (with a "View full catalogue" link), "My Account" (showing "Training Training" and "Primary Email Address: training001@walthamforest.gov.uk"), "We Need You!" (with a "Find out more" button), and "My Statistics - Last 12 Months" (showing "Number of sessions launched" as 0).

18. A list will appear. Click “Enrol” on the course you wish to complete.

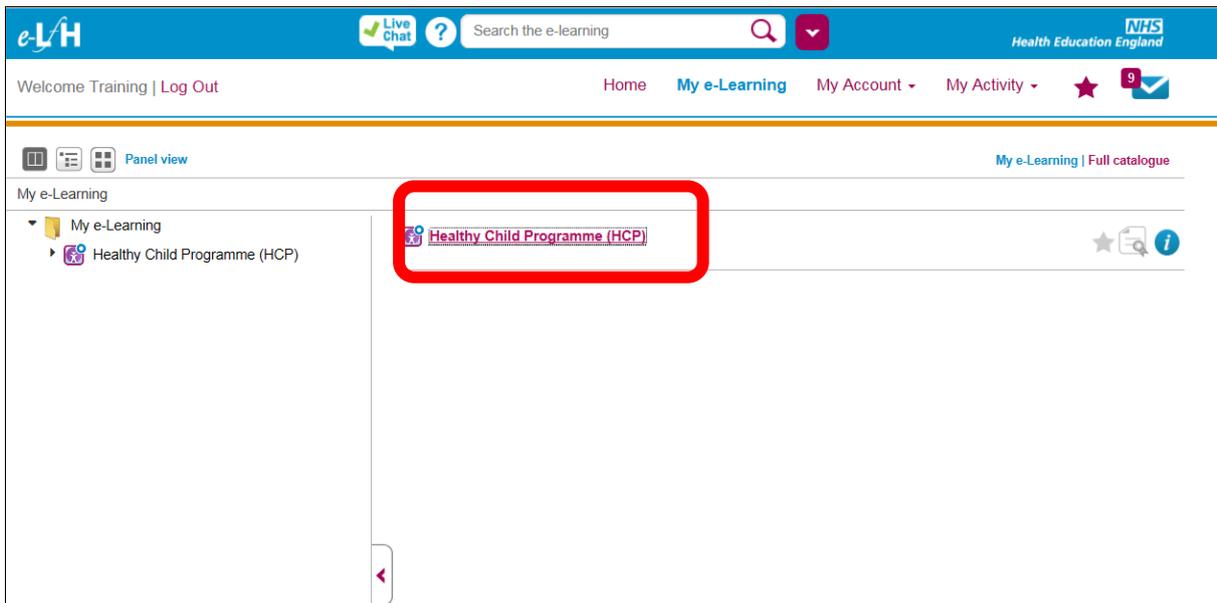


The screenshot shows the search results page. At the top, there is a search bar containing the text "healthy child" and a magnifying glass icon. Below the search bar, there are filters: "Only search enrolled content", "All resources", "All components", and "All statuses". A "Search" button is also present. The main content area is titled "Search results" and shows a list of search results. The results are categorized into "Applications (0 records)" and "Programmes (4 records)". The first programme listed is "Healthy Child Programme (HCP)", which is highlighted with a red rectangle. This programme has a star icon, an information icon, and an "Enrol" button. The other programmes listed are "Early Developmental Support (HCP)", "Healthy School Child Programme (HSC)", and "MindEd Healthy Child Mental Health Framework", each with a star icon, an information icon, and an "Enrol" button.

19. A message similar to the below will pop up. Click **“Continue with enrolment”**.



20. You will be taken to the start of the e-learning course. **Click its title.** In this example, I clicked **“Healthy Child Programme”**.



21. Click the module you would like to start. In this example, I clicked on “HCP 01 – Healthy Child Programme Basics”.

The screenshot shows the e-Learning interface with the following elements:

- Header: e-LH logo, Live Chat, Search the e-learning, NHS Health Education England.
- Navigation: Welcome Training | Log Out, Home, My e-Learning, My Account, My Activity, Star icon, and a notification badge with '9'.
- Panel view: My e-Learning > Healthy Child Programme (HCP).
- Course list (highlighted with a red box):
 - HCP 01 - Healthy Child Programme Basics
 - HCP 02 - Communication, Record Keeping and Inter-professional Working
 - HCP 03 - Family Health
 - HCP 04 - Safeguarding
 - HCP 05 - Positive Parenting and Parenting Issues
 - HCP 06 - Development and Behaviour
 - HCP 07 - Speech, Language and Communication Needs
 - HCP 08 - Growth and Nutrition
 - HCP 10 - Health Promotion
 - HCP 11 - Screening

22. Click “Play” for the learning unit you want to start.

The screenshot shows the e-Learning interface with the following elements:

- Header: e-LH logo, Live Chat, Search the e-learning, NHS Health Education England.
- Navigation: Welcome Training | Log Out, Home, My e-Learning, My Account, My Activity, Star icon, and a notification badge with '9'.
- Panel view: My e-Learning > Healthy Child Programme (HCP) > HCP 01 - Healthy Child Programme Basics.
- Course content (highlighted with a red box):
 - 01_01 Introduction to the Healthy Child Programme (Play button highlighted)
 - 01_02 Leadership, Monitoring and Quality: Part 1: Principles
 - 01_03 Leadership, Monitoring and Quality: Part 2: In Practice

23. You are now in the e-learning unit. You can navigate with the buttons at the top. More help is available on the e-lfH support site, <http://support.e-lfh.org.uk/e-lfh-support-home/>, and inside the module by clicking the “Help” button.

The screenshot shows the top navigation bar with 'Session Overview', 'Menu', 'Previous', '21', and 'Next' buttons. The 'Next' button is highlighted with a red box. Below the navigation bar, the title 'Introduction to the Healthy Child Programme' is displayed. The 'Description' section contains text about the history and aims of the programme. The 'Author' is Mitch Blair, the 'Module' is '01 - Healthy Child Programme Basics', and the 'Reviewed by' is Jo Lawson. Logos for 'Healthy child Programme' and 'e-LfH' are visible. The footer contains copyright information and links for 'Print', 'Accessibility', 'Resources', 'Acknowledgements', and 'Help'. The 'Help' link is highlighted with a red box.

24. When you finish an e-learning module or programme, you will get a certificate. You can access your reports and certificates through the “My Activity” link at the top of every page.

The screenshot shows the user interface with a navigation bar including 'Home', 'My e-Learning', 'My Account', and 'My Activity'. The 'My Activity' dropdown menu is open, showing 'Reports' and 'Certificates' options, which are highlighted with a red box. Below the navigation bar, the user's e-learning progress is shown, including a list of modules with 'Play' buttons.

For more information, please contact one of our Libraries:

Telford Health Library
01952 641222 Ext: 4440
telford.library@sath.nhs.uk

Shrewsbury Health Library
01743 49 2512 Ext: 2512 or 1440
shrewsbury.library@sath.nhs.uk