

## REASON WHY?

During a secondment to the Medical Devices Library, it became apparent that many devices were incorrectly Teletracked during the Medical Devices Library opening times. The reason for this was equipment requests were being missed, due to cancellation of jobs on teletracking, without the Ward, or Medical Device Library being contacted.



To improve the use of Teletracking for wards and clinical areas when ordering stock from the Medical Devices Library by 10 May 2023.

## PLAN

To overcome the problem it was decided to test out the use of a Poster which would explain the process to the Wards. Initially, the poster would be tested with Ward 27 and Ward 28 to gain feedback and ensure it met the needs of the Ward, as well as improving the process.



## DO

The poster was tested out with Wards 27 and 28 and quickly rolled-out to other wards so that all wards and clinical areas that has access to Teletracking had the poster



To gain the necessary buy-in, the process was fully explained to the Ward Managers prior to putting up the posters.

## STUDY

Following the provision of the poster outlining the Standard Work for ordering and returning of stock from the Medical Devices library, a significant reduction in the time taken to provide the items has been noted. Additionally, the stock levels in the Library have significantly improved. Specifically, it achieved the aim of significantly reducing the incorrect use of Teletracking during the Medical Device opening times. As an unintended consequence of the improvement project, it became apparent that items that remained on a ward for an extended period of time, had a build up of contamination, which subsequently required a long time for cleaning before it could be re-used. By improving the process, this defect was almost eliminated.



Contaminated item

## ACT

Following the success of the project, the aim is to maintain the posters on the wards to remind colleagues of the process.

The next step is to consider putting the Medical Devices Library on an exclusive Teletracking zone, which would result in only one way of requesting equipment directly from the Library, as opposed to from the General portering pool. This will reduce variation in the process and the amount of bleeps received by the Medical Devices library, as well as reduce the likelihood of any jobs being missed