

Rationalise stock on Ward 10- PRH

The Shrewsbury and
Telford Hospital

Theme | Getting to Good: Fundamentals in Care

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REASON WHY?

A safe and clutter free environment is the foundation for safe and efficient care. The team wished to review their current processes to ensure that all items are required when needed and easily accessible.











Ensure all stock items are available, easily accessible and appropriate stock levels are agreed by October 2023, complying with IPC and Healthy and Safety regulations, including a reduction of 1% in holding stock by October 2023.

PLAN

To create a clutter free, safe & organised storeroom, which ensures the necessary equipment is stored in an appropriate place that makes it easily accessible for all colleagues whilst meeting the IPC standards as stated in the Trust policy.

The team planned to standardise the ward stock including a full review of par levels and stock required, removing redundant and overstocked Items.

Additionally the team looked to reduce the overall stocked items on the EDC Authorisation Report by 1%.

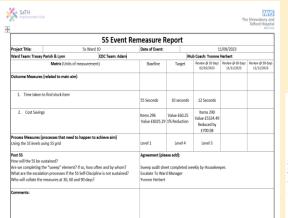
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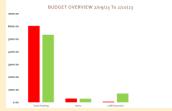
Using the 5S principles to support the department to ensure the storeroom is safe, reducing the waste of time and motion for colleagues looking for stock. This 5S project also involves working alongside stores to ensure appropriate stock levels and location



STUDY

The team measured the success of their work through the use of the 5S levels of achievement grid moving from a Level 1 to a Level 3. Initial good feedback has been received from colleagues. The sweep check sheet is checked each week by the housekeepers to check stock par levels and sustainability and a 12% reduction has been achieved.





Continuously Improve	doerlines problem areas are identified and mess presention accomuses in place	map created for each item is clarings room discouring general facilities and layout of materials and center ordered quality rath winness offices	patential proteons are stantified and situational are discussed as	relable methods and clanders are shared throughout smaller with arms.	not cause are eliminated a improvement actions faces developing proventive methods
Level IV Focus on Reliability	work area has decommended houseledging magamishines and stretches, another assignments are consistently followed:	items relating from storage and up, or sate visual carroot to-dearthy point of use	impediar of analogue dally and and anound equipment an introduct and organized	reliable methods and standards are attended to be all members of the work group	source and frequency of productions are decommended part of restrict work, not cause of the compliance as labeled and connection accompliance are developed
Level III Make it Visual	Instance desiring has been competing defection abouting to leading deposition	medial familian substices, delicated locations are properly bilated and required quantities are determined	white candidated and indications are indicated and indicated for the marks are impropriets, time, and captions.	documentation for all your centrols exist	with group routinely checks area to marriers \$3 agreements
Level II Focus on Basics	needed and out-needed flams are desided and fluor out- needed are retrouved fluor work area	medial facts are direct and organized according to Empurery of our	with group that agreed on tents to be challed and asseptible performance levels documented	more group has documented agreements for medical dense, organization, and work area contents	documentation of complete ML is posted in work area; MI recognished into new staff orderables
Level I Just Beginning	necessary and americany frame are mixed together throughout the even area	have needed are incared in serious places throughout the sort area	les work have are missing and current tradies is not stross	Interclents for work area organization are not followed or documented	work area checks are not do regularly und chera is no vis- measurateunt of SI performance
	Section	Simplifying	Sweeting	Standardiring	Self-dissipline

ACT

Stores manager and EDC team have assisted to remove redundant and overstocked Items and reduced overall stocked Items on EDC Authorisation Report and aim to ADOPT the changes made during the intervention.

ACKNOWLEDGEMENTS & REFERENCES | Keith Silitoe & Adam Taylor Stores PRH